



981 Artisan Lane, Bowen Island, B.C. V0N 1G2
 Tel: 604 947-4255/Fax: 604 947-0193/Email: bimbc.ca

BUILDING PERMIT APPLICATION FOR A GROUP OR PRIVATE MOORAGE FACILITY

Property Owner/s	Name _____ Mailing Address _____ Postal Code _____ Tel: (home) _____ Tel: (work) _____ Fax: _____ email: _____
Registered Professional/ Coordinating Registered Professional <i>(Engineer or Architect)</i>	Name _____ Mailing Address _____ Postal Code _____ Tel: (home) _____ Tel: (work) _____ Fax: _____ email: _____
Contractor	Name _____ Mailing Address _____ Postal Code _____ Tel: (home) _____ Tel: (work) _____ Fax: _____ email: _____
Upland Property Description	Tax Assessment Roll/Folio # _____ PID # _____ Lot _____ Block _____ Plan _____ District Lot _____ House No. _____ Street _____
Application to Construct (please \checkmark one): <input type="checkbox"/> Private Moorage Facility <input type="checkbox"/> Group Moorage Facility <input type="checkbox"/> Alteration of a _____ Moorage Facility <input type="checkbox"/> Repair of a _____ Moorage Facility <input type="checkbox"/> Other _____	
ESTIMATED CONSTRUCTION VALUE:	CONSTRUCTION VALUE FOR BUILDING PERMIT: (FOR OFFICE USE ONLY)

Applicant to ensure that a cheque or money order for \$75.00 (made payable to the Bowen Island Municipality) is attached and that each permit, filing or approval listed below has been obtained and the documentation is attached.

- Cheque or money order for \$75.00.
- Copy of the foreshore approval/tenure issued by the Province of British Columbia.
- Copy of all Covenants and Easements affecting the adjacent upland property and/or providing public access to the water adjacent to the proposed moorage facility.
- Proof of Ownership of the adjacent upland property (*Certificate of Title - must dated within 30 days prior to application*)
- Proof of Professional Liability Insurance from the *Registered Professional*, as defined in Bowen Island Municipality Bylaw No. 336, 2013, which amended Bowen Island Building Bylaw No. 65, 2002.
- Bowen Island Municipality Land Use Bylaw No. 57, 2002 (LUB) states “*Any Community dock, Private moorage facility or group moorage facility shall be located such that it will not...negatively impact eelgrass meadows, kelp beds, clam beds or mussel beds.*” Therefore a dive study and report signed by a Registered Professional Biologist certifying that the proposed private moorage meets these LUB requirements is to be submitted.
- Approval and/or review comments from the Department of Fisheries and Oceans Canada (if applicable).
- Site Plan showing the context of the proposed moorage including:
 - all improvements including the location of all existing buildings and structures on the adjacent upland property;
 - adjacent public beach access including road right-of-way and/or easements allowing public access;
 - the subject water area, as approved by the Province
 - property line extensions*, as defined in LUB, from the upland property and any intercepting *property line extensions* from adjacent/nearby parcels (especially relevant in bays); and
 - setbacks from proposed moorage facility to: *property line extensions*; lot lines, adjacent private moorage facilities and adjacent group moorage facilities;
 - eelgrass information from Islands Trust 2013 Eelgrass Inventory available from <http://www.islandstrust.bc.ca/maps/mapit.aspx> .
- 3 copies of Plans by a *Registered Professional* for all improvements associated with the group moorage facility or private moorage facility including all docks, piers, ramps gangways, floats, anchor lines and pilings. Please ensure that your Plans include the following:
 - Date, scale, north arrow.
 - Plans shall provide metric dimension of all proposed components including:
 - The width of gangways
 - The area (M²) of all private moorage facilities excluding gangways and access floats.
 - The length of the moorage facilities measure from the natural high water mark to the extent of all gangways and floats that are accessed by gangways measured at high tide.
 - Include sections showing all grades over which group moorage facilities and private facilities are proposed.

- Letters of Assurance provided by a *Registered Professional*, including Assurance of Professional Design Commitment for Field Review, shall be provided for group moorage facilities and for private moorage facilities. Letters of Assurance shall be in the form of Schedule “B” and Schedule “C-B” for a *Registered Professional* and/or in the form of Schedule “A: and Schedule “C-A” if a coordinating Registered Professional is part of the application.

BUILDING PERMIT OWNER’S ACKNOWLEDGEMENT OF RESPONSIBILITY

1. I acknowledge that if I am granted a building permit pursuant to this application that am responsible for compliance with, this Bylaw and any other applicable enactment, code regulation or standard relating to the work in respect of which the permit is issued, whether or not the said work is undertaken by me or by those whom I may retain or employ to provide design and/or construction services.
2. I acknowledge that neither the issuance of a permit under this bylaw, the acceptance nor review of plans, specifications, drawings or supporting documents, nor inspections made by or on behalf of the Bowen Island Municipality constitute a representation, warranty, assurance or statement that the current edition of the Building Bylaws of Bowen Island Municipality or any other applicable enactment, code, regulation or standard has been complied with.
3. Where the Bowen Island Municipality requires that Letters of Assurance be provided by a Registered Professional pursuant to Section 9 of the Bowen Island Municipality Bylaw No. 65, 2002 and Section 290 of the Local Government Act, I confirm that I have been advised in writing by the Bowen Island Municipality that it relied exclusively on the Letter of Assurance of the “Professional Design and Commitment for Field Review” prepared by _____ in reviewing the plans, drawings specifications and supporting documents submitted for a building permit.
4. I confirm that I have relied only on the said Registered Professional for the adequacy of plans, drawings, specifications and supporting documents submitted with this application.
5. I understand that I should seek independent legal advice in respect of the responsibilities I am assuming upon the granting of a building permit by the Bowen Island Municipality.

Signed this _____ day of _____, 20 _____

Owner'/Agent's Signature: _____

Signed this day of Witnessed by: _____

Signature of Witness: _____

(please print)

NOTE: If signed by an Agent, letter of authorization from the Owner must be provided with this application.